

Rowing British Columbia

2015 Annual General Meeting

Victoria, BC

November 21st, 2015



2015 Rowing British Columbia Annual General Meeting Package

Table of Contents

I.	Notice of Meeting	2
II.	Annual General Meeting Agenda	3
III.	Schedule of Events	4
IV.	Rowing BC 2014 AGM Draft Minutes	5
V.	Auditor's Report and Audited Financial Statements	10
VI.	Nominating Committee Report	23

ROWING BRITISH COLUMBIA

2015 ANNUAL GENERAL MEETING

NOTICE is hereby given to all members of Rowing British Columbia that the 2015 Annual General Meeting will be held **Saturday, November 21st, 2015** at **10:30 a.m.**

The meeting will be held at the **Delta Victoria Ocean Pointe Resort, Victoria, BC.**

The business of the meeting shall include:

- Acceptance of the auditor's report and financial statements for 2014-2015
- Appointment of auditor's for 2015-2016
- Election of Treasurer and Directors at Large
- Other business

For full AGM details please visit www.rowingbc.ca.

AGENDA

ANNUAL GENERAL MEETING

1. Call to Order
2. Reading of the Meeting Notice
3. Verification of Credentials
4. Roll Call
5. Approval of the Agenda
Motion approving Agenda of 2015 AGM
6. Approval of Minutes of the 2014 AGM
Motion approving minutes of the 2014 AGM
7. President's Report
8. Auditors' Report and Financial Statements
Motion accepting Auditor's Report and Financial Statements for the year ending March 31, 2015
9. Director Terms
Motion confirming two-year Director terms during transition at the 2014 AGM
10. Election of Treasurer and Directors at Large
Motion confirming acclamation of Treasurer and Directors at Large
11. Appointment of Auditor for 2015-2016
Motion approving Auditors for 2015-2016
12. New Business
13. Adjournment

2015 Annual General Meeting Schedule of Events

Saturday, November 21st, 2015

Delta Victoria Ocean Pointe Resort, Victoria, BC.

Time	Event
9:30-10:30	Breakfast and Check-In
10:30-11:00	Annual General Meeting
11:00-12:30	2015 Activity and 2016 Priorities
12:30-2:00	Lunch and Member Forum

MINUTES-DRAFT

Rowing BC – Annual General Meeting

Saturday November 22, 2014

10:00 am

British Columbia Institute of Technology – Partnership Wing, Richmond, BC

Chair: Peter Jackson, President

Secretary: Laurel Glanfield, Director

Directors present: Peter Jackson, Laurel Glanfield, Darryl DeLeeuw, Tim Henderson

Provincial Coaches: Martin George

Staff: Jennifer Fitzpatrick and Edward Vaughan

Regrets: Herb Evers, Cinda Ewton, Ian Gordon

1. Call to Order.

2. Reading of the Meeting Notice.

The President welcomed all attendees and read the Notice of the AGM.

3. Roll Call:

30 member clubs represented, 21 in person and 9 by proxy; 4 board members: 34 votes.

4. Approval of the Agenda.

St Michaels University School motioned, Locarno Sailing Club seconded. **“That the agenda for the 2014 Annual November 22, 2014 meeting be approved.”**

Motion Passed

Approved:

5. Approval of the Minutes of the 2013 Annual General Meeting.

Vancouver Rowing Club motioned, Vernon Rowing & Dragon Boat Club seconded. **“That the minutes of the November 16, 2013 AGM be approved.”**

Motion Passed

6. Treasurer – Auditors Report and Financial Statements

Highlights:

- Surplus as of 2014
- Deficient as of 2015

Comments:

- None

St. Michaels University School motioned, False Creek Rowing Club seconded. **“To approve the 2014 financial statements as presented.”**

Motion Passed

7. Appointment of Auditors:

Vancouver Rowing Club motioned, Nicomekl Rowing Club seconded. **“That the firm of Hay & Watson, be reappointed as the Rowing BC auditors for the 2015 year”**

Motion Passed

8. Election of Officers and Regional Representatives:

Peter Jackson read the nominations received and called for nominations from the floor, twice each position, as follows:

- President, Secretary, VP-Coach Development, VP-Marketing, VP-Club Development

President: Two-Year Term. **Peter Jackson** has been nominated.

- **Acclaimed.**

Approved:

Secretary: Two-Year Term. **Herb Evers** has been nominated.

- **Acclaimed**

VP- Coach Development: Two-Year Term. **Darryl de Leuw** has been nominated

- **Acclaimed**

VP- Marketing: One-year Term. **Darcy Hortness (née Marquardt)** has been nominated

- **Acclaimed**

VP- Club Development: Two-Year Term **Janice Mason** has been nominated

- **Acclaimed**

9. By-Laws

Motion to adopt proposed By-laws:

Highlights:

- There are 2 motions
 - o Adopt proposed by-laws
 - o Transition Vice-Presidents to Directors at Large
- Set out changes outlined in Memo
 - o Details outlined in Slide-Show for attendees
 - o Presented by Rowing BC President Peter Jackson

Comments:

- Nicomekl: Does Rowing BC have a constitution? Can these changes be made?
 - o A: Constitution has unalterable points within it.
- Nicomekl: Looks like work should be spread across board. Looks less transparent. How to make board members accountable?
 - o A: As society moves towards larger year budget, more work is being handled by Staff. President feels that is better to be done than have work done by Board Members
 - o Tim Henderson: Committees come under the VP-Competitions. The work is done by an individual that is not on the board. Staff comes to board and then discussion begins. Chair works closest with ED. More effective and accountable for Committee work to come to the board, discussion happens. Chairs to work directly with the ED.

Approved:

When issues need to be resolved, a working group is put together (board members, experts, volunteers) and gives board more flexibility. Board is better able to provide direction to staff

- Thunderbird RC: Is the Rowing BC Board constrained to Four Years?
 - o Board is elected on a 2 years basis

False Creek motioned, Shawnigan Lake School seconded. **“That the proposed by-laws at the 2014 AGM be accepted as presented.”**

Motion Passed

Motion to transition Vice-Presidents to Director at Large:

UBC motioned, Vancouver Rowing Club seconded. **“That the transition of the Vice-President to Directors at Large at the 2014 AGM be accepted as presented.”**

Motion Passed

10. Ratify Actions of Board

Motion ratifying the actions of the Board for 2014:

Highlights:

- Much larger discussion will be had later in AGM

Comments:

- Nicomekl RC: Explain what that means? If we ratify, no one can sue Rowing BC?
 - o Membership ratifies/agrees with the actions of the board.
- David Calder: Shouldn't we see the full report before we ratify?
 - o Annual Report and Presentation will explain in full detail about the Action of the Board.

Burnaby Lake RC motioned, Nanaimo Rowing Club seconded. **“That the transition of the Vice-President to Directors at Large at the 2014 AGM be accepted as presented.”**

Motion Passed

11. New Business:

None

12. Adjournment

Approved:

Comments:

- Peter Jackson: Thanks to Cinda Ewton for her work as the VP-Club Development
- Peter Jackson: Any further questions?
 - o none

Motion to adjourn: **Carried.**

DRAFT

Approved:

ROWING BRITISH COLUMBIA

Financial Statements
Year Ended March 31, 2015
And Auditors' Report

INDEPENDENT AUDITOR'S REPORT

We have audited the financial statements of the Rowing British Columbia ("the Society"), which comprise the statement of financial position as at March 31, 2015 and the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

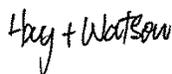
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Society receives receipts from various sources, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these receipts was limited to the amounts included in the records of the Society and we were not able to determine whether any adjustments might be necessary to such receipts, excess of receipts over expenditures, assets and net assets.

Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2015 and its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations and, in accordance with the requirements of the *Society Act, British Columbia*, on a consistent basis.



ROWING BRITISH COLUMBIA

Statements of Financial Position As at March 31, 2015

	2015		2014
ASSETS			
Current			
Cash	\$ 166,647	\$	107,056
Cash - restricted (Note 4)	53,087		101,276
Term deposits	50,000		50,000
Accounts receivable	29,620		20,417
Prepaid expenses	31,171		17,952
	330,525		296,701
Capital assets (Note 5)	99,921		77,364
	\$ 430,446	\$	374,065
LIABILITIES			
Current			
Accounts payable and accrued liabilities	\$ 49,635	\$	49,639
Deferred receipts (Note 6)	91,499		27,247
	141,134		76,886
NET ASSETS			
Investment in capital assets	99,921		77,364
Restricted net assets			
Legacy fund	22,547		22,547
Unrestricted net assets	166,844		197,268
	289,312		297,179
	\$ 430,446	\$	374,065

Operations (Note 1)
Economic Dependence (Note 7)
Commitments (Note 8)

The accompanying notes are an integral part of these financial statements.

APPROVED BY THE BOARD



Director



Director

ROWING BRITISH COLUMBIA

Statements of Operations Year Ended March 31, 2015

	2015	2014
RECEIPTS		
Administration and other income	\$ 44,699	\$ 42,055
Athlete development and high performance	20,406	62,375
Coaching and leadership development	7,900	10,500
Competition, safety and risk management	48,808	53,585
Government funding	232,465	317,153
Partner contributions	22,888	116,773
Member services	53,360	43,557
Other grants	4,631	14,580
	435,157	660,578
EXPENDITURES		
Administration	3,219	2,964
Amortization of capital assets	46,943	80,760
Athlete development and high performance	90,172	171,854
Board and committee meetings	8,288	14,349
Business and fees	20,408	28,288
Coaching and leadership development	9,651	11,360
Competition, safety and risk management	19,961	24,430
Office	26,794	43,942
Salaries and wages	185,903	187,610
Marketing and communication	3,697	10,177
Member services	27,988	14,247
	443,024	589,981
(DEFICIENCY) EXCESS OF RECEIPTS OVER EXPENDITURES	(7,867)	70,597
NET ASSETS, Beginning of Year	297,179	226,582
NET ASSETS, End of Year	\$ 289,312	\$ 297,179

ROWING BRITISH COLUMBIA

Statement of Changes in Net Assets Year Ended March 31, 2015

	Invested in Capital Assets	Legacy Fund - restricted	Unrestricted	2015	2014
NET ASSETS, Beginning of Year	\$ 77,364	\$ 22,547	\$ 197,268	\$ 297,179	\$ 226,582
(Deficiency) excess of receipts over expenditures	(46,943)	-	39,076	(7,867)	70,597
Investment in capital assets	69,500	-	(69,500)	-	-
NET ASSETS, End of Year	\$ 99,921	\$ 22,547	\$ 166,844	\$ 289,312	\$ 297,179

ROWING BRITISH COLUMBIA

Statements of Cash Flows Year Ended March 31, 2015

	2015		2014
Cash Flows From (Used In) Operating Activities			
(Deficiency) excess of receipts over expenditures	\$ (7,867)	\$	72,324
Items not involving the use of cash:			
Amortization of capital assets	46,943		80,760
Amortization of contributions for capital assets	-		(50,173)
	39,076		102,911
Change in non-cash working capital items			
Accounts receivable	(9,203)		67,062
Prepaid expenses	(13,219)		(7,372)
Accounts payable and accrued liabilities	(4)		(20,795)
Deferred receipts	64,252		(3,598)
	80,902		138,208
Cash Flows From (Used In) Investing Activities			
Purchase of capital assets	(69,500)		(86,587)
INCREASE IN CASH	11,402		51,621
CASH AND TERM DEPOSITS, Beginning of Year	258,332		206,711
CASH AND TERM DEPOSITS, End of Year	\$ 269,734	\$	258,332
Cash and term deposits consist of:			
Cash	\$ 166,647	\$	107,056
Cash - restricted (Note 4)	53,087		101,276
Term deposits	50,000		50,000
	\$ 269,734	\$	258,332
Supplemental cash flow information			
Interest received	\$ 554	\$	453

ROWING BRITISH COLUMBIA

Notes to Financial Statements
March 31, 2015

1. OPERATIONS

Rowing British Columbia (the “Society”) was incorporated under the Society Act of British Columbia. The purposes of the Society are:

- To coordinate, promote, and assist rowing, and any organizations interested in rowing, in the Province of British Columbia;
- To take all appropriate and desirable action to regulate the sport of rowing throughout British Columbia for its members in accordance with the bylaws, policies, rules and regulations of the Society and, where applicable, Rowing Canada Aviron, and respond to recommendations and rules as may from time to time be presented by affiliated regulatory agencies;
- For the further attainment of the above purposes to collect or raise in any manner whatsoever and to distribute from time to time moneys to any such organization or organizations; and
- Upon the winding-up or dissolution of the Society, any surplus funds remaining shall be given or transferred to organizations promoting interest in or development of the health and welfare of the public, as may be determined by the members of the Society.

2. BASIS OF PRESENTATION

Statement of Compliance

These financial statements have been prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (“ASNPO”).

Basis of Presentation

These financial statements have been prepared on the historical cost basis, except for certain financial instruments which are measured at fair value, as explained in the accounting policies set out in Note 3.

3. SIGNIFICANT ACCOUNTING POLICIES

Accounting Estimates and Judgments

The preparation of these financial statements requires management to make estimates and judgments and to form assumptions that affect the reported amounts and other disclosures in these financial statements. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of these assumptions form the basis of making the judgments about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates under different assumptions and conditions.

ROWING BRITISH COLUMBIA

Notes to Financial Statements
March 31, 2015

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

Accounting Estimates and Judgments

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and further periods if the review affects both current and future periods.

Critical accounting estimates are estimates and assumptions made by management that may result in material adjustments to the carrying amount of assets and liabilities within the next financial year. Critical estimates used in the Society's preparation of these financial statements include, among others, the recoverability of accounts receivable, impairment of capital assets and estimation of accrued liabilities.

Critical accounting judgments are accounting policies that have been identified as being complex or involving subjective judgments or assessments. Critical accounting judgments used by the Society include the estimated useful life and future operating results from capital assets.

Cash and Term Deposits

Cash and term deposits consist of cash balances and investments in highly liquid, short-term deposits.

Financial Assets and Liabilities

The Society's financial assets and financial liabilities, other than the cash and term deposits, which is measured at fair value, are classified and measured as:

- Accounts receivable are classified as "loans and receivables" and are measured at amortized cost. At March 31, 2015, the recorded amounts approximate fair value.
- Accounts payable and accrued liabilities are classified as "other financial liabilities" and are measured at amortized cost. At March 31, 2015, the recorded amounts approximate fair value.

The Society makes its fair value measurements based on a three-level hierarchy:

- Level 1 – inputs are unadjusted quoted prices in active markets for identical assets or liabilities;
- Level 2 – inputs other than quoted prices in Level 1 that are observable for the asset or liability, either directly or indirectly; and
- Level 3 – inputs for the asset or liability that are not based on observable market data.

Transaction costs directly attributable to the acquisition or issue of a financial asset or financial liability that will be measured subsequently at amortized cost are added to the carrying amount of the financial asset or financial liability.

ROWING BRITISH COLUMBIA

Notes to Financial Statements
March 31, 2015

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

Capital Assets

Capital assets are recorded at cost and amortized over its estimated useful life using the following methods and annual rates:

Office equipment	30%	Declining balance method
Rowing equipment	3 years	Straight-line method
Umpire equipment	3 years	Straight-line method

Recognition of Receipts

The Society follows the deferral method for accounting for contributions. Receipts are recognized as follows:

- Restricted contributions are deferred and recognized in the year in which the related expenditures are incurred. Restricted contributions related to the purchase of equipment are recognized on the same basis as the amortization of the assets acquired.
- Unrestricted contributions are recognized when received or receivable, if the amount can be reasonably estimated and collection is reasonably assured, and in the year in which the related expenditures are incurred.

Contributed Services

Volunteers contribute an undetermined number of hours annually to assist the Society in carrying out its activities. Contributed services are not recorded in the financial statements because of the difficulty in determining the time spent by volunteers and the fair value of their services.

Income Taxes

The Society, as a non-profit organization, is not subject to Federal or Provincial income taxes.

4. RESTRICTED CASH

Restricted cash represents cash restricted for the purchase of capital assets, proceeds received from the B.C. Gaming Commission (the "Gaming Fund") and other funding organizations, cash collected on behalf of other organizations and internally restricted funds. Disbursements of funds received from the Gaming Fund are restricted to expenditures acceptable to the Commission. The Legacy Fund is an internally restricted fund established by the Board to reflect its intention to restrict the use of funds received from the sale of the starting bridge and other used equipment.

ROWING BRITISH COLUMBIA

Notes to Financial Statements
March 31, 2015

4. RESTRICTED CASH (continued)

Restricted cash consists of:

	<u>2015</u>	<u>2014</u>
Cash restricted for the purchase of rowing equipment and infrastructure for Row to Podium Project	\$ 13,189	\$ 41,702
Unspent cash from other restricted grants	39,898	57,138
Cash collected on behalf of the Cascadia Masters Organizing Committee	-	2,436
	<u>\$ 53,087</u>	<u>\$ 101,276</u>

5. CAPITAL ASSETS

	<u>2015</u>			<u>2014</u>		
	Cost	Accumulated Amortization	Net Book Value	Cost	Accumulated Amortization	Net Book Value
Office equipment	\$ 21,788	\$ 15,697	\$ 6,091	\$ 20,131	\$ 13,442	\$ 6,689
Rowing and umpire equipment	207,455	113,625	93,830	160,299	89,624	70,675
	<u>\$ 229,243</u>	<u>\$ 129,322</u>	<u>\$ 99,921</u>	<u>\$ 180,430</u>	<u>\$ 103,066</u>	<u>\$ 77,364</u>

The Society paid \$69,500 (2014 - \$86,587) for the purchase of rowing and other equipment during the year.

ROWING BRITISH COLUMBIA

Notes to Financial Statements
March 31, 2015

6. DEFERRED RECEIPTS

	2014 Deferred Contributions	Receipts	Eligible Expenditures	2015 Deferred Contributions
Gaming Fund 2014 - 2015 Canada Summer Games	\$ 20,900	\$ -	\$ -	20,900
Gaming Fund 2015 – Youth Rowing Program; Volunteer Safety Officials Program; Para Rowing Program	1,255	45,000	(37,759)	8,496
ViaSport – Regional Coach Funding	4,836	20,000	(24,836)	-
ViaSport – Participation Base Funding: Administration	-	68,000	(68,000)	-
ViaSport – Participation Base Funding: Marketing	-	3,000	(3,000)	-
ViaSport – Participation Sport Funding: Improving Performance	-	20,000	(10,000)	10,000
ViaSport – Performance Sport Funding: Performance Athlete Support	-	19,455	(18,614)	841
ViaSport – Target Sport Funding	-	65,000	(41,606)	23,394
ViaSport – Team BC Program	-	24,780	(13,316)	11,464
ViaSport – Health/Active for Life Program	-	10,000	-	10,000
Rowing Canada Aviron – Periodization Planning and Model Calendar LTAD Project	-	3,500	(431)	3,069
Rowing Canada Aviron – International Classifier Training Development	-	3,700	(3,700)	-
Rowing Canada Aviron – Recruitment and Engagement Project and Para Athlete	-	16,800	(15,333)	1,467
Coaching Association of Canada – NCCP Workshop	-	500	(500)	-
Rowing Canada Aviron – Summer NextGen Program	-	9,500	(9,500)	-
Canadian Sport Institute Pacific - Summer NextGen	-	10,000	(8,388)	1,612
Other deposits	256	-	-	256
	\$ 27,247	\$ 319,235	\$ (254,983)	\$ 91,499

7. ECONOMIC DEPENDENCE

The Society is dependent on continuing funding from government agencies in order to maintain its present operating levels. Should these grants not be received, the operations of the Society may be significantly affected.

8. COMMITMENTS

The Society is committed to minimum annual payments of \$14,359 through the 2018 fiscal year for its operating premises.

ROWING BRITISH COLUMBIA

Notes to Financial Statements
March 31, 2015

9. CAPITAL MANAGEMENT

The Society defines its capital for capital management purposes as its net assets. The Society's capital management objective is to maximize its cash flows from government funding, program fees and memberships in order to maintain sufficient liquidity to fund its programs. The Society monitors and achieves its capital management objective, which is unchanged from prior years, through short and long term liquidity plans, to which it makes changes in light of changes in economic conditions.

10. FINANCIAL RISK MANAGEMENT

The Society's activities expose its financial instruments to a variety of financial risks, which include credit risk, interest rate risk and liquidity risk.

Credit risk

Credit risk is the risk of an unexpected loss if a customer or third party to a financial instrument fails to meet its contractual obligations and primarily arises from the Society's cash, term deposit and accounts receivable. Cash and term deposit are on deposit at a major Canadian bank and accounts receivable consist primarily of the harmonized sales tax refund due from the Government of Canada and from associated organizations. As such, the Society considers this risk to be minimal.

Interest rate risk

Interest rate risk is the risk that the fair value of future cash flows from a financial instrument will fluctuate because of changes to market interest rates. The Society is exposed from time to time to interest rate risk as a result of holding fixed rate cash equivalent investments. The risk that the Society will realize a loss as a result of a decline in the fair value of its investments is minimal as its investments are highly liquid and have short-term maturities.

Liquidity risk

Liquidity risk is the risk that the Society will not be able to meet its financial obligations as they fall due. Accounts payable and accrued liabilities are due within the current operating period. The Society manages liquidity risk through the management of its capital.

Rowing BC 2015 Nominating Committee Report

The Rowing BC Nominating Committee, consisting of Darcy Hortness (Chair), Simon Litherland, Susanne Walker-Curry, and Peter Jackson, has been collaborating since July 2015 to seek candidates for open positions on the Rowing BC Board of Directors. Our task was to ensure the Rowing BC Board of Directors is composed of qualified and skilled persons capable of, and committed to, providing effective governance leadership to Rowing BC.

Due to the specific nature of the 2015 Candidate Qualifications, we did not limit ourselves to seeking well-known individuals within the rowing community; we searched for people who we believed had a broader skill-set and breadth of experiences. Our goal was to have as many individuals as possible submit applications in the allotted timeframe to allow for a real discussion and decision to be made, including the possibility of having more candidates than open positions.

In accordance with the timelines described in By-law Seven (7), the Nominating Committee released a call-out for applications to the Rowing BC membership in August. Six (6) expressions of interest were received and after a comprehensive review, the Nominating Committee has endorsed a slate of three (3) candidates:

- Laurel Glanfield - Treasurer
- David Calder - Director at Large
- Susan Wilkinson - Director at Large

The membership was notified of the Nominating Committee-endorsed slate of candidates on October 5th, 2015. Included in this notice was a final call out for those interested in putting their names forward for positions, with a deadline of October 23rd, 2015. No other nominations were received at this time. Accordingly,

- Laurel Glanfield will be elected by acclamation to the position of Treasurer for a two (2)-year term;
- David Calder will be elected by acclamation to the position of Director at Large for a two (2)-year term; and
- Susan Wilkinson will be elected by acclamation to the position of Director at Large for a two (2)-year term.

Biographies of these individuals are included below.

Respectfully submitted,

Darcy Hortness

Chair, 2015 Rowing BC Nominating Committee

Nominating Committee-endorsed Slate of Candidates

Treasurer- Laurel Glanfield (Incumbent)

Having been the Secretary of Rowing BC since 2010, Laurel was already familiar with the organization's funding sources and financial management when she was elected to the role of Treasurer in 2013. Her problem-solving attitude and her professional experience has enabled her to assist Rowing BC in refining our financial procedures. Laurel obtained her Certified General Accountant designation in 1987, and is the proprietor of a public practice and consulting firm located in Langley, BC, which focuses on owner-managed businesses, tax consulting, and organizational change implementation. She also served for many years as the Chairperson of the CGA-BC Surrey Langley North Delta chapter, and was awarded the JM McBeth Award of Merit for her years of service to CGA-BC.

Laurel's knowledge of Rowing BC's history will help support the sustainability of the organization. She had key roles in the development of our existing strategic plan and recent governance changes and knows what is required to keep Rowing BC moving forward in the right direction. She also understands the need for Rowing BC to remain relevant with all key stakeholders, including our member clubs, coaches, rowers, umpires, volunteers and funding agencies like ViaSport.

When Laurel isn't helping out at the Rowing BC office she enjoys spending her free time traveling, umpiring, coaching learn-to-row and rowing with friends from the Fort Langley Community Rowing Club, the club she helped to found and currently holds the role of President. Motivated by her desire to best serve the Rowing BC members and stakeholders, Laurel looks forward to continuing the work she has initiated over the past two years as Treasurer.

Director at Large- David Calder

David has been involved in the sport of rowing for the past 23 years, with involvement as a competitor, coach and club administrator. With a BA in Literature and Creative Writing from the University of Washington, David has leveraged his strong communication skills to gain work experience both inside and out of the rowing community.

While he competed in his Olympic quadrennials, David worked in the BC Public Service in community relations and engagement roles in the resource development field. His experience with the BC Government, and

how Provincial Ministries operate will be an asset to Rowing BC as we look to leverage more provincial support.

Currently David is two years into a five-year term as a Director with the BC Games Society. While holding a position on the Sport Committee, David has gained insight into Best Practices for Provincial Sport Organizations in BC. David's knowledge and insider's view of the sport sector will be another asset to Rowing BC as we move forward developing strong partnerships with other organizations to address our strategic priorities.

For the past two years David has guided the SMUS Community Rowing Centre, along with the Gorge Narrows Rowing Club through organizational changes that have solidified their sustainability. Because of his work at local clubs, he has recently expanded his rowing network and Rowing BC can benefit from having another connection to our local rowing community.

David knows the power this sport has to positively impact people of all stripes, young and old, with a wide variety of goals and measures of success. David looks forward to the opportunity to serve on the board, and if elected will work hard to continue to make this sport valuable to participants in all developmental stages.

Director at Large- Susan Wilkinson

Susan began her rowing career as a varsity student athlete at the University of British Columbia. After graduating with her Bachelor of Science in Nursing, she continued to compete in rowing with the National Team and later as a lightweight.

Susan has worked in Community Health for 26 years. Through positions in clinical practice leadership and managing the development & implementation of community programs in the Fraser Health Authority, she has experience in: strategic planning, program development, performance measurement/quality improvement, and policy & procedure writing. In 2013 she stepped back from full time employment and currently does contract work in program development for Fraser Health.

As a member of the Burnaby Lake Rowing Club executive, she served as Director at Large (2003-2008) and Vice President (2008-2012). She is currently a member of the Burnaby Lake Rowing Club Athlete Support Committee. In 2012 Susan became a licensed RCA Umpire and officiates at many regattas annually, both provincially and nationally. Two of

Susan's children represented Canada in Rowing at the 2012 Olympic games.

Susan has been a Director on the board of the Burnaby Lake Park Association since 2009, and in this role has gained knowledge and experience in the areas of grant writing, community outreach and environmental stewardship.