



ROWING
CANADA
AVIRON

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ROWING CANADA AVIRON EVENT SANCTION POLICY

1. Introduction

Rowing Canada Aviron (RCA) has a focus to provide safe and fair rowing events or rowing-related events across Canada. This policy defines the events that require RCA Event Sanction and the principles that will guide the consideration and evaluation of Event Sanction applications to facilitate the consistent applications of the policy and related processes for all events across the country. The event sanction will then be the approval of the plan for a safe and fair rowing event to be implemented by an Organizing Committee.

2. Mandate and Principles

This Policy is mandated under the CARA By-laws, Section 21, *Sanction*. It ensures that the following key objectives as stated in Section 21, that the “*Safety of Participants, Fairness of Competition, and a good Presentation of Canadian Rowing*” are met. To ensure these objectives can be met, procedures have been developed to standardize event sanction practices across Canada. If the event involves competition between two or more rowing clubs, the event requires Event Sanction.

3. Rowing Events or Rowing-Related Events that require Sanction

- Rowing events
- Indoor rowing events
- Skills events
- Coastal rowing events
- Ice-rowing events
- Any other events as deemed by the Board of Directors of Rowing Canada Aviron.

4. Procedures

The Event Sanction Process

Sanction is a three-stage process. The first stage requires the completion and submission of the RCA Event Sanction application. Submitting the completed document ensures that the Organizing Committee has considered the many perspectives of staging an Event. The second stage requires the Provincial Rowing Association (PRA), acting on behalf of RCA, to review the submission to verify that it aligns with the objectives of Section 21 of the By-laws. The final stage is the post-event reporting process, which ensures that reflection for improvement occurs, and is carried forward to future events.

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Member of: F.I.S.A./Membre de F.I.S.A., Canadian Olympic Committee/Comité Olympique Canadienne,
Canadian Paralympic Committee/ Comité paralympique canadien

4.1 Stage one: Application

- a. The RCA Event Sanction application is to be completed by the Organizing Committee. It is to be submitted to the PRA in accordance with the timelines established by the PRA. It can be submitted in web-based format if the PRA offers the capability, or if there is no web-based option, it may be submitted via PDF form.
- b. Detailed information on how to complete the application is available through the appropriate PRA.
- c. The PRA will confirm receipt of the application.

4.2 Stage two: Evaluation

- a. Evaluation of the application will be completed in accordance with the timelines established by the PRA. Applications for sanction will be reviewed and evaluated by the designated representative(s) of the PRA. National Events require initial sanction by the PRA and subsequent review by RCA. They are:
 - i. RCA National Rowing Championships
 - ii. Royal Canadian Henley Regatta
 - iii. RCA Canadian Masters Championships
 - iv. Jeux du Canada Games
 - v. Canadian University Rowing Championships
 - vi. Any National Team Trial that is presented as a Rowing Regatta
 - vii. Any other National Championship so designated by the RCA Board of Directors.
- b. Sanction of a rowing event or a rowing related event shall only be granted if all requirements of the Event Sanction Application are in order.
- c. The decision will be communicated to the Organizing Committee in accordance with the timelines established by the PRA.
- d. If the sanction application is rejected, refer to the RCA Appeal Policy and Procedure

4.3 Stage three: Post-Event reporting

The Chief Umpire report is to be submitted to the PRA and the Organizing Committee in accordance with the timelines of the PRA.

Random reviews of applications and reports may be conducted by the RCA Safety and Events Committee.