Rowing British Columbia
2013 Annual General Meeting
Hotel Grand Pacific
Victoria, BC
November 16th, 2013
# Table of Contents

I. Notice of Meeting 2

II. Annual General Meeting Agenda 3

III. Weekend Schedule 4

IV. 2012 Rowing BC AGM Draft Minutes 5

V. Director Reports
   a. President 13
   b. Vice-President-Club Development 16
   c. Vice-President-Coaching Development 20
   d. Vice-President-Athlete Development 23
   e. Vice-President-Competitions and Risk Management 25
   f. Regional Representative-Interior 27
   g. Treasurer’s Report 28

VI. Staff Reports
   a. Provincial Coach 30
   b. Para Coach 34

VII. Auditor’s Report and Draft Audited Financial Statements 37

VIII. Nominations Report 49
NOTICE is hereby given to all members of Rowing British Columbia that the 2013 Annual General Meeting will be held Saturday, November 16th, 2013 at 10:00 a.m.

The meeting will be held at the Hotel Grand Pacific, 463 Belleville St, Victoria, British Columbia.

The business of the meeting shall include:

- Acceptance of the auditor’s report and financial statements for 2012-2013
- Appointment of auditor’s for 2013-2014
- Election of Officers and Regional Representatives
- Overview of 2014-2017 Strategic Plan
- Other business

For full AGM details please visit www.rowingbc.ca.
AGENDA

10:00 a.m.  ANNUAL GENERAL MEETING

1. Call to Order
2. Reading of the Meeting Notice
3. Verification of Credentials
4. Roll Call
5. Approval of the Agenda
6. Approval of Minutes of the 2012 AGM
7. Business Arising
8. Presentation of Reports
9. Auditors’ Report and Financial Statements
10. Appointment of Auditors
11. Election of Officers and Regional Representatives
12. 2014-2017 Strategic Plan Overview
13. New Business
14. Adjournment
# 2013 Annual General Meeting and Board of Directors
## Meeting Schedule

November 15\(^{th}\)-16\(^{th}\), 2013  
Hotel Grand Pacific, 463 Belleville St, Victoria, BC

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Friday November 15(^{th}), 2013</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6:30-10:00</td>
<td>Board of Directors Meeting</td>
<td>Cabinet Room</td>
</tr>
<tr>
<td><strong>Saturday, November 16(^{th}), 2013</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00-10:00</td>
<td>Registration</td>
<td>South Pender Room</td>
</tr>
<tr>
<td>10:00-12:30</td>
<td>AGM</td>
<td>South Pender Room</td>
</tr>
<tr>
<td>12:30-1:30</td>
<td>Lunch</td>
<td>South Pender Room</td>
</tr>
<tr>
<td>1:30-3:30</td>
<td>Club Sustainability Round Table Discussion</td>
<td>South Pender Room</td>
</tr>
<tr>
<td>4:00-7:00</td>
<td>CEDC Operational Planning Session</td>
<td>Cabinet Room</td>
</tr>
</tbody>
</table>
ANNUAL GENERAL MEETING
November 17, 2012
10:00 a.m.
Sheraton Vancouver Airport Hotel
Richmond BC

<table>
<thead>
<tr>
<th>Chair</th>
<th>Debbie Sage, President</th>
</tr>
</thead>
</table>
| Directors     | Debbie Sage, President
                Laurel Glanfield, Secretary
                Herb Evers, Treasurer
                Simon Litherland, Past President
                Susanne Walker-Curry, VP Athlete Development
                Anne Sproull, VP Coach Development
                Cinda Ewton, VP Club Development
                Tim Henderson, VP Competitions and Risk Management |
| Staff         | Eron Main, Executive Director
                Julie Stevens, Administrator
                Ben Rutledge, Provincial Coach
                Martin George, Para Coach |

1.0 Call to Order
Debbie Sage called the meeting to order at 10:00 am.

2.0 Reading of the Meeting Notice
Debbie Sage welcomed all attendees and read the Notice of the AGM

3.0 Verification of Credentials

4.0 Roll Call
26 member clubs represented, 21 in person and 5 by proxy; 9 board members: 35 votes

5.0 Approval of the Agenda
Tim Henderson motioned, VRC seconded “that the agenda for the 2012 Annual November 17, 2012 meeting be approved.”
Motion carried.
6.0 Approval of the Minutes of the 2011 Annual General Meeting.
Nicomekl motioned, Claremont School seconded “that the minutes of the 2011 AGM be approved.” Motion carried.

7.0 Business arising from the minutes.
None

8.0 Presentation of Reports: as distributed
Interior Rep – no questions
Past President – no questions
Athlete Development – no questions
Club Development
  Q-Inlet: Based on the report, there is a focus on Masters. What about smaller and newer clubs?
  A: Haida Gwaii developing a club within the next year.

Q-UVictoria: What is the mandate?
A: Member Services budget – focus in the Forum this afternoon. There may be some things missing so far and it is under review. 2013 will focus more on Club Development and Member Service ideas. The existing manual will be reviewed.

Comment-UVictoria: Club Development role needs to expand to other areas.
Comment-Claremont: Appreciate the assistance of Rowing BC to develop their school-based club.
Comment-President: Behind the scenes, providing support for clubs, writing letters to local government, etc.

Coaching Development
  Q-FVRC: How does Rowing BC support coaches at remote locations?
  A: 2012 included LTR coaching at Fort Langley, trying to locate courses “further out”. Provincial coaches out visiting, evaluators – not just focus on Victoria and Vancouver.

Q-UVictoria: Is there a coaching certification course in the Interior ever offered?
A: Martin has offered courses in the past. There continues to be interest in RCA Coach courses. There are a lot of things to line up in order to offer a course in an outlying area. Right now the best
solution is to provide travel subsidies to outlying participants to come to main areas.

Comment-UVictoria: Summer time could be an ideal time for someone to travel to a club location in the interior.
A: RCA structure limits how the courses are offered.
Comment-VRC: Things have really moved forward/improved since Anne has been involved.

NOTE: LTR instructors requiring evaluators? Contact Rowing BC office and someone will come to you.
There is a backlog of trained, but not certified, coaches. More evaluators have been certified to get through this backlog.

President – lots of involvement with RCA board. AGM will be in Richmond in January 24-27, 2013. BC club representation would be effective. Please come!
Constitutional changes in the works– RCA board size reduced, and how the board is to operate. Coach, Umpire, Regatta Chair, and out and about in the rowing community.

Competitions and Risk Management
Q-UVictoria: What is the Umpire Budget? Where does the money come from?
A: $3 participant daily fee charged per regatta.
A: $35,000 collected, expenses about $20,000 – including $14,000 for travel, plus training and equipment - radios, megaphones, etc.
Also covers RBC management of sanctioning, administration

Q-UVictoria: Are meals for umpires/volunteers part of costs at regattas? The athletes pay.
A: Will review where the $3 is going, what is it paying for, and will review with LOC’s. Will determine what are you getting, what do you want, how can we best use the resources available.

Q-St. Georges: The Regatta Calendar does not include many opportunities in late summer.
A: NRC’s could become a summer regatta, BC Championship Regatta could be late July, Cascadia in July, Nelson/Interior back on the calendar
Q-VCRC: How do we maintain the supply of Umpires?
A: Encourage former university rowers, masters. Two clinics offered soon for Associates. One course next week in Richmond.
We are the second largest contingent of umpires in Canada (Ontario first). We are second in quantity of regattas.

Q-Inlet: Website is not current. Would have liked to known about the clinic next week.
A: Rowing BC contact information may not be as current as we would like. It’s a challenge to keep up.

Comment-UVictoria: Another Summer Regatta? Can we discuss this further at the Forum this afternoon?
Comment-VCRC (Aalbert): What exists for Umpire Evaluations? What is in place to document feedback and concerns, when umpires cross the line? Need a new form to collect feedback about the umpires, effectiveness, interaction, results of your requests and needs.

Motion by VRC, seconded by FLCRC, “That the reports of the board of the 2012 AGM be accepted as presented.” Carried.

9.0 Treasurer- Auditors Report and Financial Statements
Integrated Performance System partnership with Rowing Canada – we are the bank for this partnership, which inflates our total revenue and expenses, $260,000 of our income pertains to this partnership. We also receive Direct Access Gaming Grants, as well as membership fees, course fees.

Overall, consistent with previous years.

Expenditures – surplus of $18,000 due to timing. Everything doesn’t match on a year to year basis, but our budget is net zero overall. We are relatively healthy, provided the government doesn’t cut off our funding!
Balance Sheet - $180,000 in cash, $50k term deposit (contingency fund), Restricted Cash has been earmarked for specific expenditures.
Capital Assets: IPS acquisition of boats – mostly small boats at Burnaby Lake. (22 or so). Row the Podium, IPS, all partners in the ownership. Boats being written off over three years. Rowing BC should argue that the boats have no value after three years and keep them.

Claremont School motioned, Fraser Valley Rowing Club seconded “That the Rowing BC March 31, 2012 audited financial statements be accepted.” Motion carried.

10.0 Appointment of Auditors/Approval of Budget
Delta Deas motioned, UBC seconded, “That the firm of Hay Watson, be reappointed as the Rowing BC auditors for the 2013 year”

Inlet motioned, Burnaby Lake seconded “that the Rowing BC 2012-2013 budget be approved.”

Motions carried.

11.0 Resolutions from the Board
Nanaimo motioned, Shawnigan Lake seconded “That the activities of the Board of Directors since the last AGM of Nov 20, 2011 be ratified by the membership.” Motion carried.

Discussion regarding individual membership registration. We now have over 3,000 participants with three months of reporting to come. In the past we only knew of 2500 members. This helps Rowing BC show higher participation rates, for sports funding.

Q-VCRC: What about different fee structures for competitive vs. recreational?
A: we need one full year of registration data before being able to assess and consider changes.

Q- Claremont: Grants for high school rowing?
A: Continue to look at criteria, be alert to the restrictions placed on the matching grants.
12.0 **Election of Officers and Regional Representatives**
Eron Main read the nominations received and called for nominations from the floor, twice each position, as follows:

**President:** Two year term. Peter Jackson has been nominated.

**Secretary:** Two year term. Laurel Glanfield has been nominated.

**VP-Coaching and Leadership Development:** Two year term: Darryl De Leeuw has been nominated.

**VP-Club Development:** Two year term. Cinda Ewton has been nominated.

**VP-Marketing:** One year term. Janelle Spencer has been nominated.

**VP-Regional Representative Interior:** One year term. Caitlyn Makins has been nominated.

No other nominations were received for any of these positions.

Acceptance of the slate of directors, all in favour, none opposed.

13.0 **New Business**
**Info:** Past President incumbent Debbie – will be helping the Umpires Committee and the Strategic Planning process.

**Don Arnold** and his wife Linda are retiring from umpiring. **Rowing BC Builder Award for athlete, administrator, strong enthusiasm to the sport of rowing.**
Builder Award being renamed the Dr Don Arnold Award – Don will be the first recipient.
Awards Policy, however it doesn’t seem awards have been given out since 2009 or so.

Debbie Sage moved, UVic **seconded “That the Rowing BC Builder Award be renamed the Dr Don Arnold Award and be given**
to Don Arnold in recognition of his many years of service to the sport of rowing in BC. “ Motion Carried.

14.0 Adjournment
Fort Langley Youth Rowing Society “Motion to adjourn the meeting.” Carried.
President’s Report

In the past twelve months Rowing BC has seen many changes – a new President, a new Executive Director, and new office space. All of these changes were taken in stride by the organization during the period, and Rowing BC remains well positioned to continue leading and supporting the growth and development of rowing in British Columbia. The resilience of Rowing BC stands as a testament to the dedication of its Board of Directors and staff, and the passion and engagement of its membership.

Although highlights of many programs connected with rowing in British Columbia are contained in various Vice Presidents’ reports, I would like to call your attention to a few items I feel have particular significance, or that might not be mentioned elsewhere and also touch on some plans for the next 12 months:

Changes:

As mentioned above, Rowing BC has a new Executive Director. Eron Main, who had served Rowing BC in this capacity for 3+ years, resigned at the end of February. The Board struck a search committee, very capably lead by Herb Evers, that put in the time and energy necessary to ensure we found a suitable replacement. The committee did their job very well and Jennifer Fitzpatrick is now installed as Rowing BC’s Executive Director.

Jennifer brings a strong passion for rowing to the position and is making great progress in ensuring Rowing BC is working smoothly; program development continues and opportunities for members are being enhanced.

As well, Rowing BC’s office moved in April to a slightly larger space in the same building. During this move Rowing BC’s IT systems were updated.

Strategic Plan:

The Board of Rowing BC has worked hard over the past 12 months to develop a Strategic Plan for 2014-2017. Debbie Sage initiated the work on this project early in 2013 and helped the Board through the identification and development of a Mission Statement and Vision for Rowing BC.
Using input from the Members' Round Table discussion held at last year's AGM, an outline of a Strategic Plan was developed, and input from individual members of Rowing BC was gathered through a survey. The Board then worked with staff to finalize the Strategic Plan presented at the 2013 AGM. The plan consists of three pillars:

1. Provide appropriate opportunities for participants in all development stages,

2. Create sustainable rowing organizations within British Columbia, and

3. Enhance communications with Rowing BC members and participants.

An Operational Plan that will set out how Rowing BC will meet the strategic goals outlined in the Strategic Plan will be developed between now and the end of January. This Operational Plan will be used to help form Rowing BC’s 2014/15 and future years’ budgets.

**Row to Podium (RTP) and Integrated Performance System (IPS) Programs:**

For the past three plus years Rowing BC has been involved in two evolving programs/partnerships, both of which focus on development of athletes at the high performance end of rowing in British Columbia. As both of the RTP and IPS programs appear to have matured, we are now able to review and analyze the benefits our association with these programs provides.

It is hoped that by careful evaluation of the goals of both of these programs, the costs associated with their operation, and Rowing BC’s contribution both in discretionary funding and manpower that we can identify the benefits of and rationalize our involvement with these programs. It is expected that our review will be completed prior to finalizing our 2014/15 budget.

**Coach Development:**

One of the indirect benefits from Rowing BC’s involvement with the RTP and IPS programs is a clear understanding of the opportunity we have in British Columbia to do more with developing the skills and abilities of our coaches. We are expecting to be able to support a staff position with a
primary focus on developing Club coaches in BC. We could see this becoming one of the more substantive undertakings by Rowing BC.

It would be remiss to not mention in closing the fine results of Team BC at the 2013 Canada Summer Games – 10 gold medals in 14 events and wrestling top spot from Ontario. Team BC’s athletes and coaches are to be heartily congratulated for their fine showing.

Many thanks to the dedicated staff and Board of Directors of Rowing BC for their work over the past year, and for their continued support as we approach year one of our 2014-2017 Strategic Plan. With the support of the Member Clubs, Rowing BC will be on strong ground and well positioned to deliver on this plan.

Respectively submitted,

Peter Jackson
President – Rowing BC
VP-Club Development Report

From the period December 2012 to November 2013

Rowing BC Demographics

As of March 31, 2013 the following made up the demographics of rowing in BC (as per RCA Web Registrations):

**Total Members:** 3327

![Rowing BC Age Distribution](image)

**Figure 1** Age distribution within the Rowing BC Membership.
**New Clubs** – Rowing BC welcomed Whitehall Spirit Rowing Club as a probationary member in July 2013.

**Clubs No Longer Members of Rowing BC** - James Bay and Lions Bay Rowing Clubs
Club Development Forum
The Vancouver Rowing Club hosted a Club Development Forum in April of 2013. Members from the University of Fraser Valley, Simon Fraser University, Inlet Rowing Club, Nicomekl Rowing Club, Delta Deas, Fort Langley Youth Rowing Society, Delta Deas Rowing Club, False Creek Rowing Club, Burnaby Lake Rowing Club and Vancouver Rowing Club gathered to identify and discuss current challenges facing clubs. Notable common threads included fundraising, adequate coach development and retention, coach salary requirements, volunteer recruitment and burnout, equipment transportation. An online member's forum was suggested to help communication between organization for sharing of resources and transportation to and from regattas.

Gaming Grants – Eleven Rowing BC member clubs received provincial funding from the BC Gaming Branch of the Ministry of Finance in 2013.

<table>
<thead>
<tr>
<th>Club</th>
<th>Grant Sub Sector</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delta Deas Rowing Club</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td>Deep Cove Rowing Club</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td>Fort Langley Youth Rowing Society</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td>Fraser Valley Rowing Club</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td>Greater Victoria Youth Rowing Society</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td>Inlet Rowing Club</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td>Kamloops Rowing Club</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td>Maple Bay Rowing Club</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td>Nanaimo Rowing Club</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td>Nicomekl Rowing Club</td>
<td>Sports - Adult</td>
</tr>
<tr>
<td>Victoria City Rowing Club</td>
<td>Sports for Youth</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$163,425</strong></td>
</tr>
</tbody>
</table>

High School Rowing Grants – The following were successful applicants to the Lower Mainland and Interior matching grants from Rowing BC:

<table>
<thead>
<tr>
<th>Club</th>
<th>Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fort Langley Youth Rowing Society</td>
<td>$3000</td>
</tr>
<tr>
<td>South Cariboo Rowing Club</td>
<td>$500</td>
</tr>
</tbody>
</table>
**Masters Committee** – The Masters Committee hosted the 4th annual Rowing BC Spring Tune-Up camp to Vancouver Island and Shawnigan Lake in March 2013. 16 campers enjoyed great camaraderie with a small coach to athlete ratio. Many thanks go out to Ruth Rutledge and Shelley Fletcher for their organizational expertise.

Respectfully submitted,
Cinda Ewton
VP Club Development
VP-Coaching Development Report

This year, a considerable amount of time was devoted towards creating a schedule of coaching courses that our CEDC (Coaching Education Development Committee) felt would meet the needs of our provincial coaches along with the regatta schedule and other significant calendar dates. Topics considered when creating the schedule were seasons of training, holidays, regatta dates, and an opportunity to complete the course before the upcoming season rather than during the season. These courses were emailed to the Rowing BC member clubs through the Rowing BC office in January.

In addition, a list of coaches who had previously taken the RCA Coach/LTR courses was compiled and emails lists created in order to touch base with these coaches. Limited response to the questions asked was given (roughly 10%). Furthermore, the same email was sent to member clubs in February, asking for current coach information, to which only 2 clubs replied (UBC and VCRC).

Rowing BC’s commitment to increase communication will remain ongoing. We would LOVE to hear from member clubs your feedback and suggestions moving forward. We plan on creating a similar calendar for 2014 this winter, but before finalizing it, we will contact member clubs for your thoughts. Please note, it is impossible to please everyone, but we would love to hear some strong reasons why or why not specific weekends work.

We would also like to hear from Rowing BC clubs what their expectations are of their coaches in terms of their certification. Are clubs requiring a specific level of completion for hiring purposes? Are there pay scales based on experience and/or certification? As the CEDC, we understand that the process of completing your evaluation appears to be difficult, as the website is not easy to navigate. We are in the process of upgrading the website for a clearer understanding, while also increasing communication after course completion to aid in the development of their portfolio and become fully certified.

Meanwhile, throughout November, December and January, Jill Wurflinger and Martin George continued to stay in touch with and mentor coaches who had completed the RCA Coach Weekend 1, as well as several coaches who had expressed an interest in challenging the RCA Coach evaluation - in other words, demonstrating their competency with a written assignment (the Portfolio) and on-water evaluation. Of the five who expressed interest in challenging the practical evaluation, four BC
coaches were eventually successful and certified at the RCA Coach level after participating in the Evaluator training opportunity that took place in conjunction with the RCA Coaches Conference in Richmond at the end of January.

Considerable efforts to make contact with, mentor and support LTR coaches towards becoming evaluated and certified in Learn-to-Row stream were made; as a result, two coaches went through evaluation and certification at the LTR Instructor Level. One in the Lower Mainland and one in the Interior.

The CEDC has the sense that “Expert” status is not currently viewed as something required or valuable in the LTR community; there is also the challenge that many of these coaches are working in the role for a finite amount of time and move on to their own athletic business careers, so that there is incredibly high turnover in this coaching population.

For the first time Rowing BC offered a pilot coach mentoring opportunity in concert with the Lap the Lake Regatta weekend hosted by the Vernon Rowing Club in June. Two developing coaches who were mid-way through the RCA Coach stream were selected to attend and work closely with a master coach on specific areas ranging from regatta organization and operations, technique, race preparation and debrief, as well as specific areas they selected. Over the two-day regatta, the three spent more than 12 hours together addressing the needs of the developing coaches and answering questions that related to both their work with crews at their home clubs as well as the portfolios they are preparing for their evaluation. This was a very low-cost, high-value activity that the CEDC will be looking to roll out more broadly in other areas of the province in 2014. The goal would be to offer three opportunities per year, one each in the following areas: Vancouver Island, Lower Mainland, Interior.
Coaching Statistics 2009-2013

*Please note that these are not complete, as Rowing BC is currently updating it coaching database.
It is a priority for Rowing BC moving forward to bring the coaching database up to date. Also, as noted above, only limited responses were received from coaches and clubs in reply to Rowing BC’s request for information.

Coaches who have Completed LTR Instructor Workshop – 162
Coaches who have completed Para LTR Instructor Module- 60
Coaches who have completed RCA Coach Weekend 1 – 64
Coaches who have completed RCA Coach Weekend 2 – 31
Coaches who are certified LTR Instructor – 10+
Coaches who are certified RCA Coach – 7+

Respectfully submitted,

Darryl De Leeuw
VP Coaching Development
VP-Athlete Development Report

From the period of November 1, 2012 to November 1, 2013.

Talent Identification and BC RADAR
- Intakes occurred throughout the year. RADAR data helped in the selection and allocation of funding for members of Team BC at the 2013 NRC’s.
- Burnaby Lake was allocated the National Development Trials –WEST for April 20-20, 2013.
- Documents regarding 2013 Targeted Athlete and 2013 NRC Criteria were circulated and placed on the Rowing BC website.

BCAAP
- Final 2012 BCAAPP was allocated by late February 2013.
- Depending on targeted athlete level achieved, athletes will be eligible
  - to receive funding support through BCAAP,
  - to represent BC in regional and national competitions (example: NRC’s),
  - to receive coaching at a TDC or NDC, and
  - to receive support and services from Canadian Sport Centre Pacific (CSCP).

Para Rowing
- Martin George had a busy year working on the development of Para Rowing within the province. Areas of work included such things as:
  - Working with both VRC and DDRC to prepare submission for RCA Recruitment and Engagement Projects Grant.
  - Education and Talent ID
  - Para awareness at PISE
  - Working to gather raw data to assist in the development of realistic protocols and targets for PARA RADAR.
  - Worked with Pacific Sport Okanagan to set up a multi sport awareness day in the Spring.
  - Continue development and growth of para rowing at VCR, DDRC and Inlet.
  - Worked with Richmond Olympic Oval to develop a para programme for the tank.
2013 RCA National Championships – Welland, Ontario November 8-10, 2013

- Ben Rutledge circulated a selection criteria document in late August to all BC coaches and IPS-identified athletes as to the selection process and funding availability.
- BC RADAR programme was used to help in the selection of the 2013 NRC team. Athletes needed to achieve a minimum of Provincial Elite status for nomination to the NRC team.
- Call for ‘Applications of Interest’ occurred.
- RCA TT for the RADAR water component occurred in early September at Burnaby Lake, BC.

2013 RCA CanAmMex, Oklahoma City, USA, July 7-14, 2013 and 2013 Junior Worlds, Trakai, Lithuania, August 7-11, 2013

- Both RCA Junior teams saw several BC athletes rowing in Canadian colours and several BC Coaches on the Coaching staff in late July (CanAmMex, USA) and mid August (Junior Worlds, Lithuania)

2013 RCA U23 World’s Team, Linz, Austria, July 24-28, 2013 and 2013 RCA Senior World’s Team, Chungju, South Korea August 25 - September 1, 2013

- Both RCA teams saw a great representation from BC (athletes and coaching staff).

2013 Canada Games Sherbrooke, Quebec August 11 – 17, 2013

- After an extensive year of data collecting, camps and selection, Rowing BC entered a team of 15 men and women. Four coaches rounded out the team.
- Team BC was very successful at these games. The Women’s Team won 6 of 7 events, claiming the flags points’ title for the first time since 1985. The Men’s Team won 4 of 7 events and placed 2nd to Ontario in their flag points. Overall, Team BC won 10 of 14 rowing events.
- Congratulations to all of our Team BC athletes and their coaches.

Appreciation to Ben Rutledge, Rowing BC Provincial Coach, Martin George, Rowing BC Para Coach, ViaSport, Canadian Sport Institute, Rowing Canada Aviron, all Rowing BC Coaches, all Rowing BC Board Members and Jennifer Fitzpatrick, Rowing BC staff.

Respectfully submitted
Susanne Walker Curry
VP-Athletic Development
November 2, 2013
VP Competition and Risk Management Report

This has been an interesting and challenging year for Competition and Risk Management as we have welcomed our new Executive Director, embarked on a new strategic planning process, and looked at policies and procedures of the Board and at the Rowing Canada level, and how they affect different facets of rowing in B.C. We have two standing committees within the Competition and Risk Management portfolio: Regattas and Technical Installations (RTIC), and the Umpires’ Committee (UC).

Debbie Sage took on the task of reviewing regatta sanction applications over the year, recommending sanction to the Board, and following up with organizing committees to improve the infrastructure and organization of our regattas. Sanction applications for 31 regattas across British Columbia were received and recommended to the Board for approval.

Timing for application submissions, concurrent regattas, and umpire assignments are outstanding issues being considered by the Umpires Committee, and the Board, and it is expected that there will be much more discussion about the regatta calendar and the events that we are able to support over the coming year. The Umpires Committee has held two clinics for new associate umpires since our last AGM, and a clinic for new chief umpires, in an effort to build the numbers of officials available to support clubs and regatta organizing committees. Two more clinics will be held over the next couple of weeks, and we anticipate providing introductory training to approximately 12 new associate umpires.

I am a member of the newly created Umpire Education and Development Committee of the RCA Umpires Committee, which is charged with revising the structure, education, certification, and development of umpires from associate to clinician and FISA candidates. Although all rowing umpires in Canada are volunteers, it is imperative that they are able to perform with professionalism, meeting the highest standards of fairness and sportsmanship, while ensuring the safety of our athletes on the water. This process is developing alongside the creation and implementation of the Umpires section of RCA’s Web Registration System (WRS) which will monitor the certification and development of umpires throughout their careers. This project, which was started last year with the participation of Marla Weston and volunteers from Camosun College, and RCA staff, should be ready for use early in the new year.

Over the next few months, the Board will be reviewing policies dealing with all aspects of rowing across B.C.. We will be paying particular
attention to those policies which directly impact officials, regattas, and the roles that we play in the development of clubs and athletes. We need the participation of all members of the rowing community as we consider and develop our new strategic directions. Last year, I introduced a couple of feedback forms for athletes, coaches, and organizing committees, and I hope that you will take advantage of the opportunity to provide feedback and ideas to your board. I am looking forward to serving with my colleagues on the Board, the staff of Rowing BC who work tirelessly on your behalf, and all members of our community across British Columbia.

Respectfully submitted,

Tim Henderson
VP Competition and Risk Management
Regional Representative Interior Report

Another successful season has come to an end for the clubs of the Interior. The clubs continue to develop their programs and promote the sport of rowing within their communities.

South Cariboo Rowing Club continues to have an active group of masters and supports a strong juniors program. Masters and junior rowers attended Beat the Beast, Lap the Lake, and Head of the River. Their junior rowers also participated in BC Champs and NS High School Champs. The club has two coaches, RCA Coach certified and RCA Coach trained, coaching the masters and juniors. The club continues to develop and has recently adopted Vic City/Delta Deas’ new safety manual, as well as a new membership Code of Conduct. Funding received from RBC was directed towards a cox box, and funding from Pacific Sport was allocated towards coaching development (RCA Coach 2).

Rockies Rowing Club has a masters program and continues to develop an adaptive rowing program within their community. Plans are currently being made to host an introductory event for adaptive rowing in the spring of next year.

Kelowna Rowing Club has had another great season and celebrated its 100th anniversary this year! Dan Thompson coached the club and an HRDSC grant was used to hire Rachel Westgate as an assistant coach. Masters and Junior rowers attended Lap the Lake, Nelson Sprints, Western Canada, and Vernon Sprints. A District of West Kelowna Grant in Aid was used to purchase an additional safety boat. An Erg-a-thon was held to raise funds for the purchase of boats and new oars. The club continues to advertise within the community to attract new members.

Respectfully submitted by,

Caitlyn Makins
Regional Representative Interior, Rowing BC
Treasurer’s Report

Financial Statements for the year ended March 31, 2013 along with the Independent Auditor’s Report were circulated to Members present. The firm of Hay & Watson has audited the financial statements of Rowing British Columbia (RBC) and has provided an opinion the financial statements are fairly stated as at March 31, 2013 and 2012.

The Statement of Financial Position as at March 31, 2013 shows Current Assets of $304,770 compared to Current Liabilities of $149,725. Included in Current Assets are cash of $49,268 and restricted cash of $107,443. Restricted cash represent funds committed to future expenditures including rowing equipment to be acquired under the Integrated Performance System (IPS) ($41,702) and funds owed to the Cascadia regatta ($12,384).

Capital assets of $71,537 consist primarily of the amortized cost of rowing equipment ($65,052). The book cost of the rowing equipment is $273,489 with $17,938 acquired this year. All of the rowing equipment is associated the IPS program.

For the year ended March 31, 2013, RBC had an excess of receipts over expenditures of $25,628 compared to a surplus last year of $18,486 and a budgeted deficit of $25,510. The variance from budget is attributable to increased revenues from membership and decreased costs associated with the Integrated Performance System.

The Statement of Operations for the year ended March 31, 2012 shows total receipts for the year of $563,268 with Government Funding ($245,439) and Partner Contributions related to IPS ($147,293) representing the two most significant items. Government Funding was $71,000 less than the prior year due to a loss of $31,000 in Targeted Sport Funding, $10,000 less in Gaming Funds, an $11,000 reduction in Performance Base Funding and a $15,000 reduction in a Regional Coach Grant.

Partner Contributions of $147,293 relate to IPS and the partnership between Rowing BC, Rowing Canada and the Canadian Sports Institute. Amounts included under “Member services” are for membership dues (2013 - $52,825, 2012 - $20,000) reflecting the change from Club to individual registration, and the Masters Committee, which includes $22,000 related to the Cascadia regatta.

Total expenditures for the year ended March 31, 2013 were $537,640 compared to $520,731 for the comparative period. Athlete development
and high performance (2013 - $116,079, 2012 - $137,817) and Coaching and leadership development ($167,908, 2012 $ 137,677) were the most significant expenses with other items remaining consistent with the prior year.

Athlete development and high performance expenses for the year includes $19,970 for athlete travel assistance, $17,929 for the National Championships, $10,325 for the BC Summer Games and $44,766 for the Integrated Performance System.

Coaching and leadership development includes $119,000 for salary expenses related to our Provincial and Adaptive coaches plus another $32,000 contributed towards the costs of IPS.

Additional highlights for the year include the relocation of our Rowing BC offices and the signing of a new five-year lease. More significantly, Jennifer Fitzpatrick was hired as our new Executive Director and has already made significant improvements to our financial controls and reporting.

Looking forward, Rowing BC is fortunate to have great financial partners in Rowing Canada and the Canadian Sport Institute and their continued support is appreciated. We continue to rely heavily on government sources for funding and we will work hard to maintain those relationships as we develop additional non-government sources of support.

Respectfully submitted by,
Herb Evers
Treasurer, Rowing BC
Provincial Coach Report

This year I’ve had the opportunity to work with some of BC’s best rowers, including those who are new to rowing and those who have been developed through our existing club programs. My time is spent primarily on two programs: Row to Podium and Team BC and other Rowing BC initiatives. Below I have included some of the key achievements over the past year.

Rowing BC Highlights

- 41% overall medals at 2013 National Rowing Championships (NRC)
  - 67% of NRC gold medals were won by BC athletes
- 86% (12/14) of medals at Canada Summer Games
  - 10/14 CSG gold medals were won by BC athletes
- 40% (27/67) carded athletes are from BC
- 39% (11/28) 2013 Senior World Championship team were BC athletes
- 25% (6/24) 2013 U23 World Championship team were BC athletes
- 69% (9/13) 2013 Junior World Championship team were BC athletes

Row to Podium Highlights

- Training 5 Jr. Row To Podium (RTP) athletes (more Jr’s than any other program in Canada)
- 2 RTP athletes won medals at 2013 NRC
  - Junior Women 1X- gold
  - Junior Women 1X- silver
- 5 additional RTP athletes identified; were given to National Development Centre to work with.
- Tracked early stage benchmarks of athletes during 6 camps
- Partnered with local schools to create a net for grade 10 athletes
- Helped develop a camp model for early stage Athletes

Goals moving forward

“Making BC the best development arena in the World”

- Increasing IPS Score
- 2017 Canada Games athlete and Coach identification
- Coach education (formal and mentor)
- Row to Podium and HP BC athletes camp integration
- Rowing BC pathway Club/Shool/Jr->University->National Team.
- 2017 Team BC Canada Games Pathway
One of the most valuable practices that I've embraced is reflection and evaluation of performances. Our results from the recent 2013 Canada Summer Games encouraged me to assess why we were successful, what could be improved, and how to ensure we continue to benefit from the momentum that was created from our top performance. Below is a summary of the “Lessons Learned” that I know will be valuable information for the entire membership.

2013 Canada Summer Games Debrief- Lessons Learned

1. **Quality of athletes is paramount**
2. **Engaged club coaches are essential to CSG success**
3. **Informed athletes are inspired athletes**
4. **Time is precious**
5. **Rowing fundamentals are not widely known**
6. **U21 Men and Women are still young.....**
7. **U21 Men and Women have different training availabilities**

1. **Quality of athlete is paramount** - Rowing is a sport well suited for tall, powerful, aerobically capable athletes. The more talented and trained athletes we have the better chance for success. Small provinces cannot compete with the larger province’s depth of athlete. Skill of athletes in most boat classes did not make up for size and strength. There were a number of talented athletes on the men’s side that did not participate that could have added to the performance of the CSG team.

2. **Engaged club(s) and coaches are essential to CSG success** - The reality of U21 competitions (Canada Summer Games) is that most of the athletes will train predominantly at their home club/school/University for a majority of the year due to schooling priorities and athletes not being financially independent. Bringing club coaches into the process early and explaining and gaining feedback on the: who, what, when, where and why will increase the chance they will promote the opportunity to prospective athletes and create training goals towards a positive CSG outcome.

3. **Informed athletes are inspired athletes** - Knowing where you want to go and why allows the challenges of HOW to fall into place easier. Not having a centralized training group for the majority of the year makes communication and clarity of the process challenging. For 2017, more athlete communication would help. 2013 athletes were
individually connected with ~ 3-4 times throughout the year with camps or callouts.

4. **Time is Precious**- Athletes returning home from Universities or finishing up a competitive HS seasons have a maximum of 8 weeks with CSG as their #1 Focus. Late selection can be valuable (evaluate at top form) or a hindrance (not enough time). Preselecting athletes who are known quantities works well if they are not present (at a higher competition). All others should be included in selection. Working out training centers and agreements is worth the hassle especially when athletes start to arrive and equipment/ lake space becomes a premium. Ideal scenario would be a full camp from preselecting (short list) through till games. Long camp immediately before the games is invaluable in terms of last minute finishing touches.

5. **Rowing Fundamentals are not fully understood** - This could be divulged into a large discussion/debate as to what are the fundamentals, but in short, many rowers on the 2013 CSG team did not know why they did what they did in terms of body mechanics, racing tactics, approach to workouts, and equipment/rigging.

6. **U21 Men and Women are still young.....** Although they may look like adults...... They are still young and are finding themselves. Their opinions and thoughts to how things should be done can be rooted heavily on how these decisions impacts their personal image of themselves within their peer group (inside CSG and/or outside). Being a good coach for athletes at this age requires an understanding of their limitations as grounded adults as well as making good coaching decisions that will lead to top performances.

7. **U21 Men and Women have different training availabilities**- Within the 2013 CSG group there was a division in terms of where genders were able to prioritize their time. Most women had NCAA scholarships and had all day to train with no pressure to earn $ for school. Most men were being pushed into the real world for the first time and the stress of training and earning enough $ was a limiting factor. Solid understanding of each athletes schooling situation needs to be collected prior to summer. Additionally, clear and specific training expectations (time and dates) need to be passed to athletes as early as possible. March would be reasonable.
8. **Injuries are limiting** - There were 3-4 serious back injuries within the Canada Summer Games group. One of the women had to withdraw before trying out. 1 of the men had his vertebra fused 10 months prior, and another had taken July to Feb off to recover from a lower back injury.

9. **Clear Expectations** – Multi sport games are hard to organize and run; Rowing is not always the top priority for the games society. Expecting the worse and preparing for all situations of logistics, cancelations, closures, delays, quality of living environments, equipment help smooth the edges with the athletes.

This information will guide the development of our Team BC pathway and will also be the basis of our Coach Mentorship Program. I look forward to driving many of our new initiatives and continuing to have the opportunity to work with BC’s top coaches and athletes.

On behalf of the athletes and others at Rowing BC, I thank everyone who has contributed to the success of our programs. Our CSG team benefited greatly from the expertise and leadership provided to them by the coaching staff over the year Aalbert Van Schothorst, Dereck Schwandt, Cinda Ewton, Robyn Amiel (Willow) and Barney Williams, and I look forward to working with these coaches again in the near future.

Ben Rutledge
Provincial Coach
#BeMoreBC
Para Coach Report

Background
The position of Para Coach for Rowing BC was created in January 2011, as part of the Integrated Performance System, and as a member of the Row to Podium team. This appointment formed a significant step in the development of opportunities in sport for persons with a disability in BC, and Rowing BC has taken a leading role in the country in this regard. Rowing BC is, to date, the only province to have named a Para Coach as part of it’s provincial coaching plan. The integration of para rowing into general club programming is part of Rowing BC’s Strategic Plan.

Goals
The primary goals have been to:
- Develop awareness about para rowing among Rowing BC member clubs
- Educate coaches about para rowing
- Assist with program development for para rowing at Rowing BC member clubs
- Identify and develop HP rowers
- Develop relationships with other Disability Sport Organisations in BC, to the end that RBC is regarded as a vital and trusted partner in the para sport world

Program Delivery
- Presentations at RBC AGM and RCA Conference 2011
- Onsite visits with clubs, with ongoing phone and email support
- Coach education sessions, both at general club level and NCCP Para LTR instructor workshops. To date 6 Para LTR Instructor Workshops have been delivered, reaching 60 coaches from 10 clubs.
- Equipment loans-RBC through equipment grants from the Canadian Paralympic Committee, RBC has facilitated equipment loans to clubs. These have been integral in assisting program start-up at no initial cost to the clubs
- Website-the RBC website now has a world-leading para information section. Having up to date and comprehensive para rowing information on the website is fundamental to RBC’s goal of making rowing accessible to all.
- Club Development-prior to the commencement of the Para Coach position, there was only one functioning para rowing program in BC, at Vernon Rowing and Paddling Centre.
To date there are now programs at the following clubs-Vic City, Vancouver, Delta Deas, Inlet, Gorge, Vernon, Creston, Cranbrook and Lake Windermere.

**High Performance**

Para Coach identified and coached a BC female athlete, Joan Read, who was invited to the RCA Para National Team. Joan represented Canada at the London Paralympic Games, finishing in 6th place. Joan is the first female individual athlete to represent Canada at the Paralympic Games.

There are currently 4 high performance athletes in BC who have been identified by the para coach, and are being developed as having Para National Team potential.

One of these (an Arms and Shoulders athlete) is the first para athlete in Canada to meet all the High Performance standards set by the Row to Podium Program, and is one of only two para athletes in Canada training with the able-bodied Row to Podium program. He is currently coached by Barney Williams as part of the RTP group at Elk Lake.

**RCA REP**

Rowing BC partnered with Vancouver Rowing Club to become an RCA Para Rowing Centre of Excellence, under the umbrella of the RCA Recruitment and Engagement Project. This program was created by RCA in 2013 at 3 centres across Canada. This initiative has been established to develop a successful club para rowing program from which to learn from and to act as a model to other clubs. A successful club program:

1. Provides opportunity for persons with a disability to enjoy the sport, to learn to row, to train, and to compete;
2. Attracts people with disabilities to the sport of rowing;
3. Is ongoing and sustainable;
4. Produces athletes capable of success locally, nationally and internationally

This program has achieved all the goals set, and currently has one development HP athlete identified, who recently attended the Para HP Development Camp in London Ontario (no other centre had athletes attending this camp).

**viaSport**

Rowing BC was awarded a significant grant by viaSport to develop awareness about para sport opportunities in BC through the delivery of
“Try It” days coupled with NCCP coaching workshops in BC. This program will be rolled out through 2013 and 2014. The facilitation of this program will entail the para coach partnering with clubs and Disability Sport Organizations across BC. The first of these workshops was delivered with the Vic City Rowing Club on November 9th, 2013.

**Moving forward**

Now that awareness of para rowing in BC has been raised, coaches and clubs have become knowledgeable, and clubs have equipment, it is time for RBC to step away from involvement in the delivery of grass-roots programming, and focus on creating a seamless pathway for para athletes who wish to move to high performance. Accordingly the para coach role will now transition to ensuring that athlete and coach support is developed in the area of High Performance.

It is important to here note that Rowing BC is leading Canada in the development of planning an inclusive provincial strategy for athletes, coaches and clubs.

Submitted by Martin George
Rowing BC Para Coach
November 2013
Auditor’s Report and Draft Audited Financial Statements
ROWING BRITISH COLUMBIA

Financial Statements
Years Ended March 31, 2013 and 2012
and Auditors’ Report
INDEPENDENT AUDITOR’S REPORT

We have audited the financial statements of the Rowing British Columbia (“the Society”), which comprise the statements of financial position as at March 31, 2013, March 31, 2012 and April 1, 2011 and the statements of operations and changes in net assets and cash flows for the years ended March 31, 2013 and 2012, and a summary of significant accounting policies and other explanatory information.

Management’s Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion
In common with many non-profit organizations, the Society receives receipts from various sources, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these receipts was limited to the amounts included in the records of the Society and we were not able to determine whether any adjustments might be necessary to such receipts, excess of receipts over expenditures, assets and net assets.

Opinion
In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2013 and 2012 and April 1, 2011 and its operations and cash flows for the years ended March 31, 2013 and 2012 in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Accountants
Vancouver, B.C.
July 18, 2013
# ROWING BRITISH COLUMBIA

Statements of Financial Position

<table>
<thead>
<tr>
<th></th>
<th>March 31, 2013</th>
<th>March 31, 2012</th>
<th>April 1, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$ 49,268</td>
<td>$ 92,697</td>
<td>$ 48,083</td>
</tr>
<tr>
<td>Cash - restricted (Note 4)</td>
<td>107,443</td>
<td>41,700</td>
<td>124,743</td>
</tr>
<tr>
<td>Term deposits</td>
<td>50,000</td>
<td>50,000</td>
<td>50,000</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>87,479</td>
<td>53,303</td>
<td>129,801</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>10,580</td>
<td>2,394</td>
<td>27,232</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$304,770</td>
<td>$240,094</td>
<td>$379,859</td>
</tr>
<tr>
<td>Capital Assets (Note 5)</td>
<td>71,537</td>
<td>125,455</td>
<td>27,643</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$376,307</td>
<td>$365,549</td>
<td>$407,502</td>
</tr>
</tbody>
</table>

| **LIABILITIES**           |                |                |               |
| **Current**               |                |                |               |
| Accounts payable and accrued liabilities | $68,706       | $31,630        | $32,478       |
| Deferred receipts (Note 6)| 30,846         | 15,000         | 67,605        |
| Deferred capital asset contributions (Note 7)| 50,173 | 117,965 | 124,951 |
| **Total Current Liabilities** | 149,725 | 164,595 | 225,034 |

| **NET ASSETS**            |                |                |               |
| Investment in capital assets | 71,537        | 125,455        | 27,643        |
| Restricted net assets     |                |                |               |
| Gaming fund               | -              | -              | 6,311         |
| Legacy fund               | 22,547         | 22,547         | 22,547        |
| Unrestricted net assets   | 132,498        | 52,952         | 125,967       |
| **Total Net Assets**      | 226,582        | 200,954        | 182,468       |
| **Total Net Position**    | $376,307       | $365,549       | $407,502      |

Operations (Note 1)
Economic Dependence (Note 8)
Commitments (Note 9)

**APPROVED BY THE BOARD**

__________________________________________
Director

__________________________________________
Director
## ROWING BRITISH COLUMBIA

### Statements of Operations

**Years Ended March 31, 2013 and 2012**

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RECEIPTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration and other income</td>
<td>$10,769</td>
<td>$8,204</td>
</tr>
<tr>
<td>Athlete development and high performance</td>
<td>16,887</td>
<td>3,150</td>
</tr>
<tr>
<td>Coaching and leadership development</td>
<td>10,800</td>
<td>12,900</td>
</tr>
<tr>
<td>Competition, safety and risk management</td>
<td>38,820</td>
<td>35,579</td>
</tr>
<tr>
<td>Government funding</td>
<td>245,439</td>
<td>316,486</td>
</tr>
<tr>
<td>Partner contributions</td>
<td>147,293</td>
<td>92,966</td>
</tr>
<tr>
<td>Member services</td>
<td>89,223</td>
<td>38,355</td>
</tr>
<tr>
<td>Other grants</td>
<td>4,037</td>
<td>31,577</td>
</tr>
<tr>
<td><strong>Total RECEIPTS</strong></td>
<td>563,268</td>
<td>539,217</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>25,263</td>
<td>24,377</td>
</tr>
<tr>
<td>Amortization of capital assets</td>
<td>71,856</td>
<td>75,385</td>
</tr>
<tr>
<td>Athlete development and high performance</td>
<td>116,079</td>
<td>137,817</td>
</tr>
<tr>
<td>Board and committee meetings</td>
<td>13,080</td>
<td>10,486</td>
</tr>
<tr>
<td>Business and fees</td>
<td>19,863</td>
<td>17,667</td>
</tr>
<tr>
<td>Coaching and leadership development</td>
<td>167,908</td>
<td>137,677</td>
</tr>
<tr>
<td>Competition, safety and risk management</td>
<td>28,402</td>
<td>26,410</td>
</tr>
<tr>
<td>Office</td>
<td>35,869</td>
<td>37,743</td>
</tr>
<tr>
<td>Marketing and communication</td>
<td>16,892</td>
<td>12,161</td>
</tr>
<tr>
<td>Member services</td>
<td>42,428</td>
<td>41,008</td>
</tr>
<tr>
<td><strong>Total EXPENDITURES</strong></td>
<td>537,640</td>
<td>520,731</td>
</tr>
<tr>
<td><strong>EXCESS OF RECEIPTS OVER EXPENDITURES</strong></td>
<td>25,628</td>
<td>18,486</td>
</tr>
<tr>
<td><strong>NET ASSETS, Beginning of Year</strong></td>
<td>200,954</td>
<td>182,468</td>
</tr>
<tr>
<td><strong>NET ASSETS, End of Year</strong></td>
<td>$226,582</td>
<td>$200,954</td>
</tr>
</tbody>
</table>

Rowing British Columbia • Financial Statements • Years ended March 31, 2013 and 2012
ROWING BRITISH COLUMBIA

Statement of Changes in Net Assets
Years Ended March 31, 2013 and 2012

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NET ASSETS, Beginning of Year</strong></td>
<td>$ 125,455</td>
<td>$ 22,547</td>
<td>$ 52,952</td>
<td><strong>200,954</strong></td>
<td>$ 182,468</td>
</tr>
<tr>
<td>(Deficiency) excess of receipts over expenditures</td>
<td>(71,856)</td>
<td>-</td>
<td>79,546</td>
<td><strong>7,690</strong></td>
<td>18,486</td>
</tr>
<tr>
<td>Investment in capital assets</td>
<td>17,938</td>
<td>-</td>
<td>-</td>
<td><strong>17,938</strong></td>
<td>-</td>
</tr>
<tr>
<td><strong>NET ASSETS, End of Year</strong></td>
<td><strong>$ 71,537</strong></td>
<td><strong>$ 22,547</strong></td>
<td><strong>$ 132,498</strong></td>
<td><strong>$ 226,582</strong></td>
<td><strong>$ 200,954</strong></td>
</tr>
</tbody>
</table>
**ROWING BRITISH COLUMBIA**

**Statements of Cash Flows**
**Years Ended March 31, 2013 and 2012**

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash Flows From (Used In) Operating Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess of receipts over expenditures</td>
<td>$ 25,628</td>
<td>$ 18,486</td>
</tr>
<tr>
<td>Items not involving the use of cash:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amortization of capital assets</td>
<td>71,856</td>
<td>75,386</td>
</tr>
<tr>
<td>Amortization of contributions for capital assets</td>
<td>(84,792)</td>
<td>(69,536)</td>
</tr>
<tr>
<td>Impairment of capital assets</td>
<td>-</td>
<td>14,600</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>18,587</td>
<td>38,936</td>
</tr>
<tr>
<td>Change in non-cash working capital items</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>(34,176)</td>
<td>76,498</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>(8,186)</td>
<td>24,838</td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td>37,076</td>
<td>(848)</td>
</tr>
<tr>
<td>Deferred receipts</td>
<td>15,846</td>
<td>(52,605)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>23,252</td>
<td>86,819</td>
</tr>
<tr>
<td><strong>Cash Flows From (Used In) Investing Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase of capital assets</td>
<td>(17,938)</td>
<td>(187,798)</td>
</tr>
<tr>
<td><strong>Cash Flows From (Used In) Financing Activities</strong></td>
<td>17,000</td>
<td>62,550</td>
</tr>
<tr>
<td>Contribution for capital assets</td>
<td>17,000</td>
<td>62,550</td>
</tr>
<tr>
<td><strong>INCREASE (DECREASE) IN CASH</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CASH AND TERM DEPOSITS, Beginning of Year</td>
<td>184,397</td>
<td>222,826</td>
</tr>
<tr>
<td><strong>CASH AND TERM DEPOSITS, End of Year</strong></td>
<td>$ 206,711</td>
<td>$ 184,397</td>
</tr>
<tr>
<td><strong>Cash and Term Deposits consist of:</strong></td>
<td>$ 206,711</td>
<td>$ 184,397</td>
</tr>
<tr>
<td>Cash</td>
<td>$ 49,268</td>
<td>$ 92,697</td>
</tr>
<tr>
<td>Cash - restricted (Note 4)</td>
<td>107,443</td>
<td>41,700</td>
</tr>
<tr>
<td>Term deposits</td>
<td>50,000</td>
<td>50,000</td>
</tr>
</tbody>
</table>

**Supplemental cash flow information**

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest received</td>
<td>$ 500</td>
<td>$ 150</td>
</tr>
</tbody>
</table>
1. OPERATIONS

Rowing British Columbia (the “Society”) was incorporated under the Society Act of British Columbia. The purposes of the Society are:

- To coordinate, promote, and assist rowing, and any organizations interested in rowing, in the Province of British Columbia;
- To take all appropriate and desirable action to regulate the sport of rowing throughout British Columbia for its members in accordance with the bylaws, policies, rules and regulations of the Society and, where applicable, Rowing Canada Aviron, and respond to recommendations and rules as may from time to time be presented by affiliated regulatory agencies;
- For the further attainment of the above purposes to collect or raise in any manner whatsoever and to distribute from time to time moneys to any such organization or organizations;
- Upon the winding-up or dissolution of the Society, any surplus funds remaining shall be given or transferred to organizations promoting interest in or development of the health and welfare of the public, as may be determined by the members of the Society.

2. BASIS OF PRESENTATION

Statement of Compliance

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (“ASNPO”).

The Society adopted ASNPO on April 1, 2012, with a transition date of April 1, 2011. Under Section 1501 First-time Adoption by Not-for-Profit Organizations, the standards are applied retrospectively at the transition date with all adjustments to assets and liabilities taken to net assets unless certain exemptions are applied. None of the exemptions which could be applied on the transition to ASNPO were applicable to the Society.

ASNPO employs a conceptual framework similar to Canadian GAAP. Adoption of ASNPO has not changed the Society’s statements of financial position as at March 31, 2012 and April 1, 2011 or its statements of operations, cash flows and changes in net assets for the year ended March 31, 2012.

Basis of Presentation

These financial statements have been prepared on the historical cost basis, except for certain financial instruments which are measured at fair value, as explained in the accounting policies set out in Note 3.

3. SIGNIFICANT ACCOUNTING POLICIES

Accounting Estimates and Judgments

The preparation of these financial statements requires management to make estimates and judgments and to form assumptions that affect the reported amounts and other disclosures in these financial statements. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of these assumptions form the basis of making the judgments about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates under different assumptions and conditions.
3. SIGNIFICANT ACCOUNTING POLICIES (continued)

Accounting Estimates and Judgments

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and further periods if the review affects both current and future periods.

Critical accounting estimates are estimates and assumptions made by management that may result in material adjustments to the carrying amount of assets and liabilities within the next financial year. Critical estimates used in the Society’s preparation of these financial statements include, among others, the recoverability of accounts receivable.

Critical accounting judgments are accounting policies that have been identified as being complex or involving subjective judgments or assessments. Critical accounting judgments used by the Society include the estimated useful life and future operating results from equipment.

Cash and Term Deposits

Cash and term deposits consist of cash balances and investments in highly liquid, short-term deposits.

Financial Assets and Liabilities

The Society’s financial instruments are cash, term deposits, accounts receivable and accounts payable and accrued liabilities. All financial instruments are recognized initially at fair value and thereafter, except for cash and term deposits which are measured at fair value, are measured at amortized cost.

The Society makes its fair value measurements based on a three-level hierarchy:

- Level 1 – inputs are unadjusted quoted prices in active markets for identical assets or liabilities;
- Level 2 – inputs other than quoted prices in Level 1 that are observable for the asset or liability, either directly or indirectly; and
- Level 3 – inputs for the asset or liability that are not based on observable market data.

Transaction costs directly attributable to the acquisition or issue of a financial asset or financial liability that will be measured subsequently at amortized cost are added to the carrying amount of the financial asset or financial liability.

Equipment

Equipment is recorded at cost and amortized over its estimated useful life using the following methods and annual rates:

- Office equipment 30% Declining balance method
- Rowing equipment 3 years Straight-line method
- Umpire equipment 3 years Straight-line method
- Leasehold improvements Lease term Straight-line method
3. SIGNIFICANT ACCOUNTING POLICIES (continued)

Recognition of Receipts

The Society follows the deferral method for accounting for contributions. Receipts are recognized as follows:

- Restricted contributions are deferred and recognized in the year in which the related expenditures are incurred. Restricted contributions related to the purchase of equipment are recognized on the same basis as the amortization of the assets acquired.

- Unrestricted contributions are recognized when received or receivable, if the amount can be reasonably estimated and collection is reasonably assured, and in the year in which the related expenditures are incurred.

Contributed Services

Volunteers contribute an undetermined number of hours annually to assist the Society in carrying out its activities. Contributed services are not recorded in the financial statements because of the difficulty in determining the time spent by volunteers and the fair value of their services.

Income Taxes

The Society, as a non-profit organization, is not subject to Federal or Provincial income taxes.

4. RESTRICTED CASH

Restricted cash represents cash restricted for the purchase of capital assets, proceeds received from the B.C. Gaming Commission (the “Gaming Fund”) and other funding organizations, cash collected on behalf of other organizations, and internally restricted funds. Disbursements of funds received from the Gaming Fund are restricted to expenditures acceptable to the Commission. The Legacy Fund is an internally restricted fund established by the Board to reflect its intention to restrict the use of funds received from the sale of the starting bridge and other used equipment.

Restricted cash consists of:

<table>
<thead>
<tr>
<th>Description</th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash restricted for the purchase of rowing equipment and infrastructure</td>
<td>$41,702</td>
<td>$9,158</td>
</tr>
<tr>
<td>Unspent cash from other restricted grants</td>
<td>53,393</td>
<td>37,347</td>
</tr>
<tr>
<td>Cash collected on behalf of the Cascadia Masters Organizing Committee</td>
<td>12,348</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td><strong>$107,443</strong></td>
<td><strong>$46,505</strong></td>
</tr>
</tbody>
</table>
5. CAPITAL ASSETS

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Cost</td>
<td>Accumulated Amortization</td>
</tr>
<tr>
<td>Office equipment</td>
<td>$ 14,465</td>
<td>$ 11,789</td>
</tr>
<tr>
<td>Rowing equipment</td>
<td>273,489</td>
<td>208,437</td>
</tr>
<tr>
<td>Umpire equipment</td>
<td>13,553</td>
<td>13,008</td>
</tr>
<tr>
<td>Leasehold improvements</td>
<td>16,093</td>
<td>12,829</td>
</tr>
<tr>
<td></td>
<td>$317,600</td>
<td>$246,063</td>
</tr>
</tbody>
</table>

The Society purchased rowing and other equipment during the year for $17,938 (2012 - $164,848).

6. DEFERRED RECEIPTS

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2013 Deferred Contributions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013 Canada Summer Games</td>
<td>$ 12,300</td>
<td>$ 15,000</td>
</tr>
<tr>
<td>Coordination of Sport Canada</td>
<td>$ 2,500</td>
<td>$ 60,000</td>
</tr>
<tr>
<td>Membership fees</td>
<td>$ 200</td>
<td>$ 44,154</td>
</tr>
<tr>
<td>BC Sport Agency – Regional</td>
<td>$ 20,000</td>
<td>$ 30,846</td>
</tr>
<tr>
<td>Gaming fund – Adaptive Rowing Program</td>
<td>$ 11,703</td>
<td>$ 249</td>
</tr>
<tr>
<td>Gaming fund - High School Rowing Program</td>
<td>$ 29,751</td>
<td>$ 10,000</td>
</tr>
</tbody>
</table>

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ 15,000</td>
<td>$ 60,000</td>
</tr>
<tr>
<td></td>
<td>$ 44,154</td>
<td>$ 30,846</td>
</tr>
</tbody>
</table>

7. DEFERRED CAPITAL ASSET CONTRIBUTIONS

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance, beginning of year</td>
<td>$ 117,965</td>
<td>$ 124,951</td>
</tr>
<tr>
<td>Contributions during the year</td>
<td>$ 17,000</td>
<td>$ 62,550</td>
</tr>
<tr>
<td>Less amortization of contributions</td>
<td>$ (84,792)</td>
<td>$ (69,536)</td>
</tr>
<tr>
<td>Balance, end of year</td>
<td>$ 50,173</td>
<td>$ 117,965</td>
</tr>
</tbody>
</table>

During the year the Society received Partner Contributions of $17,000 (2012 - $62,550) for the Integrated Performance System which are restricted for the purpose of purchasing rowing and other equipment and are recognized on the same basis as the amortization of the rowing and other equipment purchased.

8. ECONOMIC DEPENDENCE

The Society is dependent on continuing funding from government agencies in order to maintain its present operating levels. Should these grants not be received, the operations of the Society may be significantly affected.
ROWING BRITISH COLUMBIA

Notes to Financial Statements
March 31, 2013

9. COMMITMENTS

The Society is committed to minimum annual payments of $14,359 through the 2018 fiscal year for its operating premises.

10. COMPARATIVE FIGURES

The comparative figures presented in these financial statements have been reclassified where necessary to conform to the presentation used in the current year.

11. CAPITAL MANAGEMENT

The Society defines its capital for capital management purposes as its net assets. The Society’s capital management objective is to maximize its cash flows from Government funding, program fees and memberships in order to maintain sufficient liquidity to fund its programs. The Society monitors and achieves its capital management objective, which is unchanged from prior years, through short and long term liquidity plans, to which it makes changes in light of changes in economic conditions.

12. FINANCIAL RISK MANAGEMENT

The Society’s activities expose its financial instruments to a variety of financial risks, which include credit risk, interest rate risk and liquidity risk.

Credit risk
Credit risk is the risk of an unexpected loss if a customer or third party to a financial instrument fails to meet its contractual obligations and primarily arises from the Society’s cash, term deposit, and accounts receivable. Cash and term deposit is on deposit at a major Canadian bank and accounts receivable consist primarily of the harmonized sales tax refund due from the Government of Canada and from associated organizations. As such, the Society considers this risk to be minimal.

Interest rate risk
Interest rate risk is the risk that the fair value of future cash flows from a financial instrument will fluctuate because of changes to market interest rates. The Society is exposed from time to time to interest rate risk as a result of holding fixed rate cash equivalent investments. The risk that the Society will realize a loss as a result of a decline in the fair value of its investments is minimal as its investments are highly liquid and have short-term maturities.

Liquidity risk
Liquidity risk is the risk that the Society will not be able to meet its financial obligations as they fall due. Accounts payable and accrued liabilities are due within the current operating period. The Society manages liquidity risk through the management of its capital.
Rowing British Columbia Annual General Meeting 2013

Nominations Report

In accordance with By-Law 7.5 of the Rowing BC Constitution, the Board appointed a nominating committee to prepare a slate of candidates for the positions of officers of the Society and to obtain their consent to stand for office. The 2013 Nominating Committee consisted of Peter Jackson and Debbie Sage.

The Nominating Committee has received the following nominations for office to be elected at the 2013 Annual General Meeting on Saturday, November 16, 2013:

- **Treasurer** – two-year term
  Laurel Glanfield (Fort Langley Community Rowing Club)

- **Secretary** – one-year term
  Herb Evers (False Creek Rowing Club)

- **Vice President – Athlete Development** – two-year term
  Ian Gordon (Burnaby Lake Rowing Club)

- **Vice President – Marketing** – two-year term
  Vacant

- **Regional Representative – Interior** – one-year term
  Caitlyn Makins (Kelowna Rowing Club-Incumbent)

Additional nominations may be received by the Nominating Committee up to the time of each election and must be accompanied by the candidates’ agreement to stand for the position. Please forward nominations to Peter Jackson, President@rowingbc.ca.