



Rowing BC Board of Directors Role Descriptions

President

Responsibilities and Duties

In addition to the Responsibilities and Duties listed for the Director-at Large Role, the President role also includes the following:

- Officer and Director of Rowing BC
- Signing Officer of the Society
- Lead the development and implementation of strategic policies and procedures for Rowing BC
- Accountable for oversight of the affairs and operations of the Board of Directors and the Executive Director
- Ensure adherence to Rowing BC Constitution, By-laws, and all fiduciary duties of the organization
- Provide leadership and guidance to Rowing BC directors in all aspects of their duties and responsibilities
- Provide leadership and support to the Executive Director
- Direct liaison between the Board of Directors and the Executive Director of the organization
- Represent Rowing BC to stakeholders including viaSport, Sport BC, Rowing Canada Aviron, Provincial Rowing Associations and Rowing BC member organizations
- Represent Rowing BC on Rowing Canada Aviron's Provincial Advisory Council.
- Chair Board of Director meetings and all other general meetings of the Society
- Chair Executive Committee meetings
- Attend all Board of Directors and Executive Committee meetings (9-12 per year)
- Serves as ex-officio member of all Rowing BC committees and attends their meetings when needed

Treasurer

Responsibilities and Duties

In addition to the Responsibilities and Duties listed for the Director-at Large Role, the Treasurer role also includes the following:

- Officer and Director of Rowing BC
- Signing Officer of the Society
- Responsible for financial oversight of Rowing BC
- Assumes a leadership role on Board committees or initiatives related to financial matters
- Member of the Executive Committee
- Liaison with external auditors



- Provides quarterly financial reports to the Board of Rowing BC
- Responsible for preparation and presentation of annual budget
- Oversees financial record keeping of the organization
- Provides orientation for newly elected Treasurer

Director at Large

Responsibilities and Duties

- Attend Board of Director meetings (9-12 per year)
- Participate in the development of strategic priorities for Rowing BC
- Fiduciary duties as per the Constitution and By-laws
- Participate in development and refinement of policies and procedures
- Represent Rowing BC at events such as regattas, meetings with BC Government representatives, etc.
- Advocate for Rowing in the BC Sport System
- Serve/Chair Rowing BC Committees as necessary