



Interior Development Committee – Terms of Reference

Purpose

The Interior Development Committee has been established to identify and support the needs and growth potential of current and future rowing clubs in the Interior regions of B.C. The committee will work to assess Interior rowing clubs' needs, issues and concerns, and work to recognize, understand, and address these through Rowing BC. The committee will utilize Rowing BC's Strategic Plan as a platform from which to maximize positive outcomes.

Responsibility and Reporting

The Interior Development Committee is responsible to:

1. The committee will prepare recommendations to be shared with the Rowing BC Board through the Executive Director;
2. As appropriate the recommendations will be turned into action steps by Rowing BC staff, to be shared with the Rowing BC Board through the Executive Director;
3. The committee will support Rowing BC as needed in implementing the proposed action steps;
4. An annual report will be created and shared within Rowing BC's Annual Report at the annual Rowing BC AGM.

Composition and Terms

The Interior Development Committee will be chaired by a Rowing BC staff member until the 2020 Rowing BC AGM, upon which time the committee will elect a chair from among the Interior club representatives. The chairperson will be elected annually thereafter following the annual Rowing BC AGM.

Meetings

The committee will meet as required and when called by the Chairperson. Meetings will be facilitated via conference call.

Authority

The committee has the authority to:

- Write recommendations to the Executive Director of Rowing BC;
- Present a report to the Rowing BC Membership at 2020 AGM;
- Raise issues to the board, openly or in camera, as required.

Budget

Rowing BC will support the committee with the means to hold the necessary meetings as determined by the Chairperson. Rowing BC recognizes that some recommendations may require further budgeting considerations to implement.

Staff Support

Executive Director, Manager of Membership Services, Para Coach and Coach Coordinator, and Provincial Coach, as needed.

Approved August 25, 2020